



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 22 September 2021
REQUEST FOR QUOTATION: [No. RFQ/ HCR/SC/GSO/2021/036]

SUPPLY, DELIVERY AND INSTALLATION OF GYM EQUIPMENT IN UNHCR GEDARIF GUESTHOUSE IN EAST SUDAN

QUOTATION TO BE RECEIVED BY: 28 SEPTEMBER 2021 by 1500Hrs.

INTRODUCTION TO UNHCR

The Office of the United Nations High Commissioner for Refugees (UNHCR) was established on December 14, 1950 by the United Nations General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It also has a mandate to help stateless people.

In more than five decades, the agency has helped tens of millions of people restart their lives. Today, a staff of some 6,600 people in more than 110 countries continues to help about 34 million persons. To help and protect some of the world's most vulnerable people in so many places and types of environment, UNHCR must purchase goods and services worldwide. For further information on UNHCR, its mandate and operations, please see <http://www.unhcr.org>.

1. REQUIREMENTS

UNHCR Sub-office Gadaref would like to procurement, Gym equipment for its guesthouse in Gedarif and would to receive firm offers from duly registered local companies who have experience and capacities in Sudan. The required service per the specification given in Annex A.

- Requirement: Gym Equipment
- Quantities: As specified in Annex A
- Delivery: DAP UNHCR Office in Gedaref– Sudan
- Delivery Period: 1 week after issuance the service

Find below a detailed specification with pictures given in (ANNEX A) about the Gym equipment. Your offer shall be prepared in English. In case of error in the total, UNIT price will be considered for calculation.

Please submit your offer using the Annexes provided. Offers not conforming to the requested formats may not be taken into consideration. Your offer should be exclusive of all direct taxes and duties. A vendor should provide the rates for the whole requirement in Annex A.

- Currency: SGD / USD
- Unit Cost: SGD / USD without VAT
- Cost of all goods: SDG / USD

The following annexes form integral part of this request for quotation:

Annex A: Detailed Specification and Financial Offer Form

Annex B: Vendor Registration Form (June 2018 version)

Annex C: UNHCR General Terms and Conditions for Purchase of Goods (July 2018 version)

2. RFQ Submission

We would appreciate receiving your quotation on or before 28 September 2021 Thursday by 12 hrs. The quotations must be accompanied with the below mentioned documents.

1. Company registration certificate
2. Acceptance of UNHCR general conditions for provision of Goods and service (July – 2018)
3. Tax registration certificate
4. Duly filled UNHCR vendor registration form. If you are a registered vendor with UNHCR, just provide the UNHCR vendor registration ID.
5. Authorized dealership certificate for the gym equipment being quoted for

Your offer/quotation must be duly signed and stamped with date sent via email on the given email address or hard copies to the below address on or before the closing date and time:

SUPPLY CHAIN UNIT
UNHCR Sub Office Gedaref
Alasra, area Plot 33, Block 2

To: Email address: hussaish@unhcr.org, djeya@unhcr.org, dahab@unhcr.org, eldukhei@unhcr.org.

IMPORTANT: Quotations that are otherwise addressed and/or copied or sent to other addresses or individuals other than the above-mentioned Supply staff members or unless otherwise advised, will be marked invalid and not considered for evaluation.

QUOTATION TO BE RECEIVED BY: 28 September 2021 i.e. Thursday by 1500 Hrs.

The standard payment terms of UNHCR are net **30** days upon satisfactory delivery of goods and acceptance thereof by UNHCR.

Please find attached in ANNEX C, the UNHCR's General Conditions of Contracts for the purchase of goods– July 2018. You must clearly indicate in your quotation if you accept them.

Thank you for your kind attention.

Syed Shabbir Hussain

Supply officer (On Mission)
UNHCR Sub-office Gedarif

ANNEX A– DETAILED SPECIFICATION & PRICE PROPOSAL FORM
REQUEST FOR QUOTAITON: No. FRQ/ HCR/SC/GSO/2021/036
QUOTATION TO BE RECEIVED BY: 28 September 2021 by 1200Hrs.

Supply, delivery and installation of gym equipment in UNHCR Guesthouse in Gedarif – East Sduan.

S/N	Equipment Name	Details Description and links to products	Pictures
1	Treadmill Equivalent to Free motion or Kettler or TechnoGym	<p>SHOULD HAVE MINIMUM SPECIFICATION EQUIVALENT TO BELOW:</p> <p>Maximum User Weight: 400 lb / 181 kg Step-up Height: 12.2 in / 31.1 cm Running Surface: 21.5 in x 60 in / 54.6 cm x 152 cm Speed Range: 0-12 mph / 0-20 km/h Controls: 1-STEP™ Incline Controls, 1-STEP™ Speed Controls, Precision Quick Speed Controls Workout matrices: Speed, Time, Incline, Distance, Vertical Feet, Pace, Calories, Cal/Hr, Heart Rate Number of Programme: 43 Entertainment: Should have TV screen with on-console control Wifi: Wifi connectivity 2.4/5 GHz Power: 220-240 VAC, 15 Amp, Dedicated Circuit Warranty: 1 Year</p>	
2	Rowing Machine Equivalent to Kettler or TechnoGym	<p>SHOULD HAVE MINIMUM SPECIFICATION EQUIVALENT TO BELOW:</p> <p>Measurements: Dimensions (LxWxH)2435 x 629 x 1280 mm (96 x 25 x 50 in) User specifications Max user weight: 160 kg (352 lbs) Min - Max user height: 150 - 210 cm (4.11 - 6.11 in) Performance: Resistance levels: Air resisted rowing mode - 10 levels, additional power mode - 3 levels Insulation protection: IP55 Console type: 7" LCD display with backlight Connectivity: my wellness platform connectivity User login through Bluetooth® Smart, Technogym key, mywellness® band, NFC, QR Code Telemetric heart rate device compatibilityBluetooth® Smart, ANT+ Warranty: 1 Year</p>	
3	Cross Trainer Equivalent to FreeMotion Elliptical Trainer or Kettler	<p>SHOULD HAVE MINIMUM SPECIFICATION EQUIVALENT TO BELOW:</p> <p>Workout Metrics: Speed, Resistance, RPM, Distance, Calories, Time, Heart Rate, Watts, Pace Number of Programs: 14 Preset Programs: 4 Weight Loss, 4 Speed Interval, 2 Race Training, 2 Hill Climb, Heart Rate, Watt Training WIFI: Wifi connectivity 2.4/5 GHz Product Features: Crank & Axle: 2 PC, 20 in / 50.8 cm Stroke Heart Rate Monitoring: Dual-Grip Pulse Sensors, Polar® Wireless Receiver Optional: 15.6 in (39 cm) Personal TV with on-console controls, 900/800 MHz TV receiver (MYE900RCVR) Maximum User Weight: 400 lb / 182 kg Stride Length: 20 in / 50.8 cm stride length Resistance Levels: 1-24 Levels of Resistance DIMENSIONS & WEIGHT Product Dimensions L x W x H 83.5 x 24.6 x 62.7 in / 212 x 62.4. x 159.2 cm Power Requirement: Input 110~240V, Output 15V 3A</p>	

		Warranty: 1 Year	
4	Kettler KINETIC Stations F3 or F5 or Technogym Unica	Dimensions (LxWxH): 166 x 170 x 215 cm Brands: Kettler Use: Home use Condition: New Model Max user weight :150 kilogram Type bearing Ball: bearing Weight 104 kilogram Warranty: 3 years	
5	Exercise Mats equivalent to Technogym	Dimension: 180 x 66 cm / 70.9 x 26 in Thickness: 4 mm / 0.16 in 100% recyclable and biodegradable Materials: Top layer: Nano rubber Middle layer: Nonwoven fabric Bottom layer: Natural rubber	
6	Exercise Balls	Setup Length/Width/Height: 48 x 48 x 48 inches Setup Weight: 10 lbs Package Length/Width/Height: 13 x 6 x 10 inches Package Weight: 12 lbs Residential Warranty: 1 YEAR	
7	Kettle bells (rubber coated weights) Equivalent to Technogym brand	Kettle bells set (Rubber coated weight range from 4kg to 14kg) with rack	
8	Jump/skipping Ropes	Adjustable length and Tangle free	
9	Dumbbells Set	Rubber coated dumbbell set (04 Kg to 14 Kg weight) with rack	
10	Cycling Bike equivalent to NordicTrack or TechnoGym or FreeMotion	Dimensions (LxWxH)1214 x 589 x 1382 mm (47.8 x 23.2 x 52.3 in) Max user weight: 160 kg (353 lbs) Min – max user height: 140 – 210 cm (4.7” - 6.11”) Power Requirement: Input 110~240V, Output 15V 3A Warranty: 1 Year	
11	Table Tennis with paddles and cover Warranty: 1 Year	KETTLER Indoor 2	
		Kettler Table Tennis Cover x 2	
		Kettler Champ Paddles x 4	 Championship Grade Bats

		Kettler Match Paddles x 4	
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NOTE:

The suppliers are required to submit their quotes for each gym equipment with the Brand, Country of origin, brochure / pictures, Delivery and Warranty period. Please note that low value Chinese products are not acceptable.



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ANNEX A–PRICE PROPOSAL FORM
REQUEST FOR QUOTATION: No. FRQ/ HCR/SC/GSO/2021/036

QUOTATION TO BE RECEIVED BY: 28 September 2021 by 1200Hrs.

Supply, delivery and installation of gym equipment in UNHCR Guesthouse in Gedarif – East Sduan.

Payment terms: Acceptance of UN payment terms (i.e. 30 days net from receipt of documents) and please click YES or NO

I undertake, if our quotation is accepted, to ensure supply, delivery and installation of Gym Equipment in accordance with required specification, quality, financial offer and delivery period of **1 week** as specified in the bidding document.

I agree to abide by this quote for a period of **90 days** from the date fixed for opening of the quotes in the request for quotation (RFQ) document, and it shall remain binding upon us and may be accepted at any time before the expiration of the period.

The undersigned confirms hereby acceptance of the UNHCR General Terms and Conditions for provision of Goods, including UNHCR payment terms as specified in this RFQ.

S/ N	Equipment Name	Qty	UoM	DAP Unit Price SDG/USD	DAP Total Price SDG/USD	Brand	Country of Origin	Warranty Period	Delivery period
1	Treadmill Equivalent to Free motion or Kettler or TechnoGym	2	Each						
2	Rowing Machine Equivalent to Kettler or TechnoGym	2	Each						
3	Cross Trainer Equivalent to FreeMotion Elliptical Trainer or Kettler	2	Each						
4	Kettler KINETIC Stations F3 or F5 or Technogym Unica	2	Each						
5	Exercise Mats	15	Each						
6	Exercise Balls	15	Each						
7	Kettle bells (rubber coated weights)	2	Sets						
8	Jump Ropes	10	Each						
9	Dumbbells Set	2	Sets						

10	Cycling Bike	2	Each						
11	Table Tennis with cover, champs and match paddles	2	Each						
		2	Each						
		4	Each						
		4	Each						
12	Installation	1	LS						
GRAND TOTAL SDG / USD:									

Name of Bidder: _____ Designation: _____ Telephone No _____

Email Address: _____ Company Name: _____

Company Address: _____

Authorized Signature: _____ Company Stamp: _____ Date: _____